Help Guide: Registration and Enrollment Required Documents
Chambersburg Area School District

The Pennsylvania Department of Education requires the following documents upon a student registration or new enrollment in the district:

- **Proof of Age**
  - Options: Birth certificate; notarized copy of birth certificate; baptismal certificate; copy of the record of baptism - notarized or duly certified and showing the date of birth; notarized statement from the parents or another relative indicating the date of birth; a valid passport; a prior school record indicating the date of the birth
  - Note: Students registering for Kindergarten must turn 5 years of age before September 1st of the year in which they are planning to attend Kindergarten.

- **Parent/Guardian’s Proof of Residency**
  - Options: a deed, a lease, current utility bill, current credit card statement, property tax bill, vehicle registration, driver’s license, or DOT identification card indicating an address within the Chambersburg Area School District.
  - Note: items listed with “current” must show a date within three months prior to registration/enrollment
  - Will Not Be Accepted: Mass mailings; circular flyers; package labels

- **Record of Immunizations**
  - Required Immunizations
    - Diphtheria/Tetanus (properly spaced, included one dose after 4th birthday)
    - Polio (properly spaced, included one dose after 4th birthday)
    - Hepatitis B (3 doses, properly spaced)
    - MMR (2 doses after 1st birthday, properly spaced)
    - Varicella - Chicken Pox (2 doses after 1st birthday, properly spaced OR proof of age and date when child had Chicken Pox)
  - Options: shot records from doctor’s office; immunization records from previous school.