CHAMBERSBURG AREA SCHOOL DISTRICT
435 Stanley Avenue
Chambersburg, Pennsylvania 17201
717-261-3419

CERTIFIED WORKPLACE COMMITTEE AGENDA

Date: November 18, 2021
Location: Virtual Meeting
Starting & Ending Time: 3:15 - 4:15 PM

I. Welcome/Call to Order
II. Roll Call of Members.
III. Read, Review and Approve Minutes from October 21, 2021 Meeting.
IV. Accident Review – Emily Dice

<table>
<thead>
<tr>
<th>Type of Injury</th>
<th>Date of Injury</th>
<th>Location of Incident</th>
<th>Employee Description</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pushed, object thrown</td>
<td>10/28/2021</td>
<td>CAMS-S Support</td>
<td>Had a table fall on their feet due to a student pushing the table over. Claim, no lost time.</td>
<td></td>
</tr>
<tr>
<td>Fell/hit head</td>
<td>11/2/2021</td>
<td>Hamilton Heights Professional</td>
<td>Passed out, fell from desk chair and hit their head. Claim, no lost time.</td>
<td></td>
</tr>
<tr>
<td>Pushed/Hit</td>
<td>11/2/2021</td>
<td>Fayetteville Support</td>
<td>Was pushed/hit in the stomach by student. Claim, no lost time.</td>
<td></td>
</tr>
</tbody>
</table>

V. Inspection Report Review: Buchanan and Admin. No follow-up was completed, the only issue identified was training staff to use the fire extinguishers. Responsibility for this training has not been determined.

2021-2022 Inspections to be completed September thru November
Jaime Vinglas / Donna Rock  CAMS North, Grandview
Cody Marker / John Parson  CASHS

To be completed December thru February
Matt Varner / Dave Stike  Guilford Hills, New Franklin
TBD / Cyndi Nape  Hamilton Heights, Falling Spring
Gary Carter / Barry Sheeder  Scotland, B&G/Food Service
Bobbie Stine / Robin Knepper  Stevens, Transportation

VI. Old Business:
   1. Safety Inspections – a reminder to finish your assigned safety inspections in the allotted timeframe. Completed forms should be forwarded to the committee secretary for follow-up (as needed) and committee documentation. Inspections forms are available on the Safety Committee webpage, or by emailing Cyndi Nape.

VII. New Business:

   2. Privilege of the floor

VIII. Announcement of next meeting date December 16, 2021 via Google Meet.

IX. Adjournment

AN EQUAL OPPORTUNITY EMPLOYER
Winter Weather Safety- Preventing Slip/Trips/Falls

As temperatures drop and snow flies, the number of injuries due to slips, trips and falls increases. Workers can suffer bruises and abrasions, broken limbs, cracked ribs, serious back and head injuries, often resulting in time off work.

While much attention is given to prevent workers falling from elevations, the reality is that anyone can slip, trip and possibly fall on level ground. Winter’s wet and icy conditions make the likelihood even greater.

Tips to Avoid Injury

- Walk slowly and carefully — wear boots or other slip-resistant footwear.
- Use special care when entering or exiting vehicles — use vehicle for support.
- Watch for slippery floors when entering buildings. Tracked in snow and slush often causes slips and falls. Clean your shoes when you go inside.
- Try not to walk with your hands in your pockets or carry items. This will reduce your ability to stabilize or catch yourself when you lose your balance. A backpack is a good idea, if possible.
- Be prepared for black ice formation after melting occurs.
- Test potentially slick areas by tapping your foot on them. Where possible, avoid slippery surfaces, such as wet leaves, icy areas and snow banks.
- Take short, shuffling steps in very icy areas, and walk as flat-footed as possible.
- Try to avoid uneven surfaces. Avoid steps or curbs with ice on them.
- Report any untreated areas.
- Remember: Ice and snow mean take it SLOW!